



LIFE COACHING INFORMATION /CONTACT/
RELEASE OF LIABILITY

Client Name: _____

Date of Agreement: _____

Contact & General Information:

Address: _____

City: _____ State: _____ Zip: _____

Cell #: _____ Home#: _____

Email: _____

Date of Birth: _____ Age: _____ Sex: _____

Married: _____ Single: _____ Divorced: _____ # of Children: _____

Spouse Name: _____

Employer: _____

Work #: _____ Title: _____

Referred by: _____

Medical Conditions, I need to be aware of: _____

_____ Client Initial

Client Information:

Available Dates and Times for Coaching (days/ weeks / hours): _____

Projected time frame that you would like to accomplish your goals: _____

Primary Known Objectives that you would like to address: _____

What would you like your Coach's specific role to be? _____

Background Information you would like the coach to know: _____

Church Affiliation (*if any*): _____

Faith background: _____

Additional Information you would like to share: _____

_____ Client Initial

Coaching Contract

This agreement, between Candi Fry and the above- named client will begin on _____ and will continue for a period of _____ months ending _____.

Investment

_____ There is no fee for the initial meeting and the investment for the ensuing meetings is \$ _____. These fees will be paid in advance of the sessions, or on a monthly basis at the discretion of the coach, Candi Fry, with no retainer or long-term contract. (*Emails are a/ways available between visits.*)

_____ Alternatively, this is a _____ session package for a period of _____ weeks for _____ minutes per session.

Additional appointments can be scheduled as needed.

NOTE: If you need to cancel an appointment, please provide at least 24 hours' notice or you will be charged for the appointment. "No-shows" will be billed at the scheduled hourly rate. We will talk as often as needed in accomplishing your goals.

Services

The services to be provided by the coach to the client are face-to-face, video conferencing, emailing and/ or telephone coaching, as agreed jointly with the client. Coaching may address spiritual struggles, specific personal struggles, business issues, or general conditions in the client's life or profession. Other coaching services include value clarification, brainstorming, identifying plans of action, examining modes of operation in life, asking clarifying questions, and making empowering requests or suggestions for action. Additionally, the client may be asked to reflect on difficult topics or situations which may result in an expression of emotions and/or memorize biblical scriptures and prayer. There will be homework and requirements for the client to fulfill.

Throughout the working relationship, the coach will engage in direct and personal conversations. The client understands that successful coaching requires a co-active collaborative approach between client and coach. In the coaching relationship, the coach plays the role of a facilitator of change, but it is the client's responsibility to enact or bring about the change.

If the coach or client believes that coaching is not working as desired, both parties will communicate as soon as possible and a new plan with me established. The goal is to reach the client's desired outcome.

_____ Client Initial

Prior History

The client also agrees to disclose details of the past or present psychological or psychiatric treatment. Coaching and counselling are not the same. Likewise, therapy and other modes of professional or medical psychological examination shall not be considered equivalent to coaching.

I am not a registered psychologist or psychiatrist, nor a licensed therapist. I do not engage in therapy with my coaching clients. In entering into the coaching relationship, and signing the agreement, you are agreeing that if any mental health difficulties arise during the course of the coaching relationship, you will notify me immediately so that I can discuss with you an appropriate referral.

Confidentially

All information about the coach/client relationship will remain strictly confidential except in very rare circumstances where decreed by law; ie. where the court might issue a subpoena for the file or information.

If you wish for me as your coach to speak to someone outside our interactions, you need to give me written permission (original letter, fax or email) to do so. Exceptions to confidentiality of course relate to circumstances such as intent to seriously harm someone, child abuse, thoughts of suicide etc. Otherwise, all remaining information is kept confidential.

It is also important to note that in some situations, it is important to be aware of the use of technology, there is a risk in using certain media such as the internet, mobile phones and cordless phones. If you use these to communicate with me, then I will assume that it is appropriate to continue to do so in my interactions with you.

Termination

The client has the option to terminate the coaching agreement within (3) days of signing the contract, and will receive a refund on all payments. Otherwise, the client agrees to coaching for the duration of the contracted period.

Our signatures on this agreement indicate full understanding of the agreement with the information outlined above.

Coaching Client _____ Date _____

Personal Coach _____ Date _____

_____ Client Initial

Release of Liability

Life Coaching is a service that provides personal coaching to specific individuals and/or groups. The client is aware that coaching is in no way to be construed or substituted as psychological counselling or any other type of therapy or medical advice. I will at all times exercise my best professional efforts, skills and care of ensuring my client is coached to meet their life coaching goals, the client understands and acknowledges the coach will not be liable legally or otherwise, for the actions the client may/ or may not undertake as a result of the life coaching sessions. No assumption of responsibility is made, or given, and the client requesting such advice agrees not to hold Candi Fry (Provider) responsible or liable in any form or fashion, for such actions taken of their own accord. The method and process by which this advice and direction are given in no manner whatsoever, written or verbal, constitutes an agreement or liability on the part of the provider and is acknowledged to be different in many ways than clinical and medical counselling.

You (the client) agree that using any of these life coaching services are entirely at your own risk. Life coaching services are provided "as is", without warranty of any kind, either expressed or implied, including without limitation any warranty for information services, coaching, uninterrupted access, or products and services provided through or in connection with the service. This service is requested at the client's own choice and with inherent singular responsibility. Any actions or lack of actions, taken by the client of such advice is done so solely by choice and responsibility of the client and is neither the responsibility nor liability of Candi Fry(provider). The client takes full responsibility in the decisions they make after being coached as well as the consequences. The client enters into coaching with full understanding that they are responsible for creating their own results. Periodically I, Candi Fry, may provide links to other web sites or written print material which may be of value, interest and convenience to you. This does not constitute endorsement of material at those sites or any associated organization product of service. It is the responsibility of the user to make their own informed decision about the accuracy of the information at those sites and print material including their privacy policies. In no event shall Candi Fry (Provider) be liable for any incident or consequential damages resulting from use of the material.

Coaching Client _____ Date _____

Office uses ONLY:

File created _____ Uploaded _____ Billing _____ Contact upload _____ Scheduler _____

Notes by Staff: _____

_____ Client Initial